

# Calbourne, Newtown & Porchfield Parish Council

Mrs Valerie Taylor CiLCA M.I.L.C.M Locum Clerk  
3 Downside, Ventnor, Isle of Wight PO38 1AL Telephone 01983 852576

**A MEETING OF CALBOURNE PARISH COUNCIL WAS HELD ON  
6<sup>th</sup> JUNE 7.00pm AT PORCHFIELD AND NEWTOWN VILLAGE HALL**

[There were no residents present.](#)

**MEMBERS PRESENT:-** Cllr Pike, Cllr Mathrick and Cllr Blackwood

- 25/16 APOLOGIES FOR ABSENCE**  
Apologies for absence were received from Cllr Weeks and also Cllr Hutchinson as they were on holiday.
- 26/16 DECLARATIONS OF INTEREST**  
There were no declarations
- 27/16 TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 9<sup>th</sup> MAY 2016**  
The Minutes of the meeting held on the 9<sup>th</sup> May were approved and duly signed.
- 28/16 TO COMMENT ON THE FOLLOWING PLANNING APPLICATIONS AND ANY THAT ARE RECEIVED PRIOR TO THE COUNCIL MEETING AND ALSO PREMISES LICENCE.**

<a href="#">P/00579/16</a>	Bangers Whistle Yarmouth Road Shalfleet PO304LZ	Lawful Development Certificate for continued use of property as residential
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**RESOLVED: -**

THAT Calbourne Council has no objections to the issuing of a Lawful Development Certificate.

- 29/16 TO NOTE PLANNING DECISIONS TAKEN BY THE ISLE OF WIGHT COUNCIL**
- |                   |   |                 |
|-------------------|---|-----------------|
| <b>P/00481/16</b> | Part OS parcel 2571 east of Elm Farm Elm Lane Calbourne | <b>Approved</b> |
| <b>P/00397/16</b> | Durrants Farm Colemans Lane Porchfield                  | <b>Approved</b> |
| <b>P/00165/16</b> | Matthews Barn Newport Road Calbourne                    | <b>Approved</b> |

**RESOLVED:-**

THAT the decisions were noted.

**30/16 TO RECEIVE AND APPROVE THE FINANCIAL REPORTS.**

**a. Summary of payments and receipt for May 2016**

**RESOLVED:-**

THAT the summary of payments and receipts were approved and it was noted the cheque to HMRC has not been cleared.

**b. To agree the payment of bills.**

**RESOLVED:-**

THAT the following bills be paid:- Office, Mileage & Stationary for May £66.00, Brighstone Landscaping £39.41 and Locum Clerk

**c. Grant to Porchfield Cemetery**

**RESOLVED:-**

THAT a grant of £100 be made to Porchfield Cemetery.

**31/16 DEFERRED ITEMS:- TO APPOINT COUNCILLORS TO THE FOLLOWING OUTSIDE BODIES:-**

**Flood Defence Forum** deferred more information required. **West Wight Partnership**

**RESOLVED:-**

THAT the Council makes no appointment at this moment in time.

**32/16 CLERKS TO REPORT ON CORRESPONDENCE RECEIVED FROM ISLE OF WIGHT COUNCIL AND OTHERS PRIOR TO THE MEETING FOR DISCUSSION AND DECISIONS**

➤ **Meeting with Southern Vectis**

The Clerk reported to the Council on her meeting with the Manager of Southern Vectis. It was made clear to her that a single decker would not be substituted for a double decker nor would the route be diverted as requested by the Parish Council. The Clerk was informed that passenger uptake

previously on the Porchfield bus had been very low.

The report was noted but it was agreed that the Council would take up this matter with their Isle of Wight Councillor, Cllr Hutchinson.

➤ **Letters received from HALC**

The Councillors were informed that a Councillor survey that was being carried out by HALC on behalf of that the Local Government Research Unit at Leicester De Montfort University has launched the Councillor Commission to conduct an independent review of the role and work of the Councillor and the contribution made by Councillors to the governance of their communities and the country. The work of the Commission is being supported by Clive Betts MP, Chair of the House of Commons Communities and Local Government Committee. Although the Commission is independent of the committee it will submit its final report later this year to the chair of the committee for consideration. Calbourne has received an invitation for a Councillor to attend one of the arranged meetings.

**RESOLVED:-**

THAT as no Councillor was able to attend on the required date the Clerk would investigate who was attending from the Island. The Council noted this item.

➤ **Bank mandate**

The Bank mandate to change signatures was completed and would be sent by Special Delivery to Lloyds.

**This item was noted.**

➤ **HMRC**

The Clerk reported on the problems to access the Councils HMRC account as the year ending needed to be completed as well as P45 and P60. She has had to contact HMRC for new access codes.

**This item was noted.**

33/16

**TO APPROVE THE FOLLOWING POLICIES.**

- **FINANCIAL RISK MANAGEMENT POLICY**
- **CALBOURNE FREEDOM OF INFORMATION**
- **CALBOURNE TRANSPARENCY CODE**
- **CALBOURNE COMPLAINTS PROCEDURE**

The Council reviewed the above policy's and made minor alterations.

**RESOLVED:-**

THAT the Financial Risk Management Policy, Freedom of Information Policy, Transparency Code and Complaints Procedure were approved.

34/16

**TO RECEIVE REPORT FROM ISLE OF WIGHT WARD COUNCILLOR**

This item was deferred.

**TO RECEIVE REPORTS AND MATTERS RAISED BY COUNCILLORS**

No additional matters were raised.

**Signed**

**Dated**